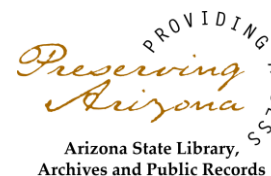




**ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS**

A DIVISION OF THE ARIZONA SECRETARY OF STATE

Joan Clark, State Librarian & Director



RECORDS MANAGEMENT

PRESERVATION IMAGING SERVICES PRICE LIST (Effective July 01, 2013)

The State Records Management Center (RMC) offers microfilm producing, processing, duplicating, and digital scanning of microfilm. The Records Center is located just west of the capital mall at 1919 W Jefferson Street in Phoenix.

Microfilm Fees

Service	Unit	Fee
Paper document preparation (if not done by customer)	Per hour	\$20
Re-filing source documents (if required by customer)	Per hour	\$20
Filming paper to silver microfilm – 16 mm		
Up to 8 ½" x 11", one-sided documents	Per image	\$0.06
Up to 8 ½" x 11", two-sided documents	Per image	\$0.08
Up to 11" x 14", one-sided documents	Per image	\$0.07
Up to 11" x 14", two-sided documents	Per image	\$0.09
Filming paper to silver microfilm – 35 mm		
Up to 11" x 18", one-sided documents	Per image	\$0.07
Up to 11" x 18", two-sided documents	Per image	\$0.09
Up to 14" x 28", one-sided documents	Per image	\$0.08
Up to 14" x 28", two-sided documents	Per image	\$0.10
Larger, fragile, special need documents		Call for Quote
Silver Halide Film and Processing		
16 mm x 100'	Per roll	\$15.5
16 mm x 215'	Per roll	\$24.95
35 mm	Per roll	\$39
Processing only		
16 mm	Per roll	\$8.5
35 mm	Per roll	\$9.5
Step test	Per roll	\$5
Film inspection (microfilm against paper originals)		
Grade 1 (100% inspection)	Per image	\$0.04
Grade 2 (10% inspection)	Per image	\$0.013
Silver film duplication		
16 mm	Per roll	\$20.5
35 mm x 100'	Per roll	\$17.5
35 mm x 130'	Per roll	\$21.95
Diazo film duplication		
16 mm x 100'	Per roll	\$7.95
16 mm x 215'	Per roll	\$14.95
35 mm	Per roll	\$15.55

RECORDS MANAGEMENT CENTER & WAREHOUSE

1919 West Jefferson Street • Phoenix, Arizona 85009 • Home Page: <http://www.azlibrary.gov/records>
Phone: (602) 926-3815 • FAX: (602) 256-2838 • E-Mail: rmd@azlibrary.gov

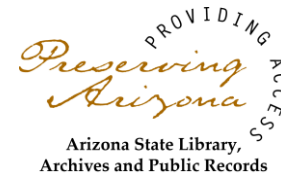
An Equal Opportunity Employer



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Microfilm Scanning Fees

Service	Unit	Fee
Set-up (B/W or grayscale, TIFF/PDF/JPEG)	Per job	\$25
DVD	Per DVD	\$5
If RMC filmed the microfilm		
300 dpi	Per image	\$0.025
600 dpi	Per image	\$0.035
OCR (additional per image)	Per image	\$0.02
Index (additional per image)	Per image	\$0.02
If RMC owns the microfilm		
300 dpi	Per roll	\$54.95
600 dpi	Per roll	\$84.95
OCR (additional per image)	Per image	\$0.02
Index (additional per image)	Per image	\$0.02
Scanning paper to electronic format		
300 dpi	Per image	\$0.08
600 dpi	Per image	\$0.10
OCR (additional per image)	Per image	\$0.02
Index (additional per image)	Per image	\$0.02
Destruction of paper records (if required by customer)	Per box	\$3.00

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